Addendum to 2014-2015 Report

Division/Area Name: Library

Date: 12/8/15

Name of person submitting addendum: Mr. Van Rider

Names of all participants in this addendum: Dr. Meeta Goel, Dr. Scott Lee, Mrs. Carolyn Burrell

Identify which part(s) of the 2014 report is being revised:
___ Division or Area Overview
___ Data Analysis and Use
___ Outcome Analysis and Use
___ Stakeholder Assessment
 _X_   Current Goals (up to three years)
 _X_ Resource Needs

Describe what has changed since writing your 2014 report and how that impacts the program.

Amending the description of Near Term Goal #5 in the Library's 2014 Comprehensive Program Review Self-Study Report:

> **Goal #5**: Convert L-214 into a Library Commons focused on providing space, resources and technology for student collaboration and learning.
> - Guided by district Strategic Goal(s) #_1, 5_
> - From the student survey, students indicated a desire for additional services, some of which could be provided in L-214. Additionally, there has been declining use of the room for its current purpose, the Faculty Reading Room, and increased use by student clubs.
>
> **Operational Outcomes**: TBD
>
> **Action Plan**:
>
> 1. Discuss among Library faculty and classified staff ideas for the room, partly informed by the student survey.
> 2. Collect additional data from students on their opinions on the collected ideas.
> 3. Discuss among Library faculty and classified staff the outcomes of the student data.

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4. Determine list of necessary changes to L-214 to meet its new purpose(s).
5. Identify sources of funding to make necessary upgrades and changes to the room.
6. Purchase identified resources such as white boards, computers, furniture and related materials.
7. Implement upgrades and changes.

Adding Near Term Goal # in the Library's 2014 Comprehensive Program Review Self-Study Report:

Goal #6: Continue to develop and support Antelope Valley College Archives.
- Guided by district Strategic Goal(s) #_5, 6_
- The AVC Archives was established in April 2014 to help preserve the history of Antelope Valley College. In the spring of 2015 the archives became part of the Library. Infrastructure and supplies are needed to help preserve and protect donated historical materials. Funds should be budgeted for the Archives to facilitate ordering of special archival quality supplies, shelving, and pay for a short-term hourly classified staff member who participates in the Oral History Project (the short-term hourly is currently being paid a total of $600, but more funding should be budgeted as the project is ongoing).

Operational Outcomes: TBD

Action Plan:

1. Select and purchase archival quality supplies.
2. Install shelving to house and organize archival materials.
3. Hire short-term hourly classified staff to support current and future archival projects such as the Oral History Project.

Adding to the language of Resources Needs 6.1 in the Library's 2014 Comprehensive Program Review Self-Study Report:

Additionally, as use and students population of the Palmdale Center increases, in particular the opening of the new facility in Fall of 2016, the Library will require additional library faculty and classified staff to continue to provide services.

Adding to the language of Resources Needs 6.2 in the Library's 2014 Comprehensive Program Review Self-Study Report:

The Library must work with the Information Technology Department to continue updating the computer hardware being used by students in the reference area.

Amending the language of Resources Needs 6.3 in the Library's 2014 Comprehensive Program Review Self-Study Report:

L-214 will be converted into a Library Commons focused on providing space, resources and technology for student collaboration and learning. This is guided by District Strategic Goals #1 & #5.